

 Download the file

 Print the file

Instructions:

1. Download the worksheet and print it out.
2. Cut along the outermost dashed border around the envelope.
3. Fold along all internal dotted or dashed lines to create the envelope shape.
4. Fold the two side flaps inward, followed by the bottom flap up and the top flap down.
5. Apply glue to the indicated outer side tabs and press them together to form the envelope pocket.
6. Write your thank-you note on the lines under "Dear Teacher," and add your name on the "From:" line.
7. Colour in "THANK YOU TEACHER", the hearts, stars and background elements.
8. Decorate the envelope with your favourite colours, stickers, buttons, sequins or rhinestones.



COS TEACHER AIDE APPRECIATION WEEK:
ENVELOPE

THANK YOU
TEACHER

Dear Teacher,

From: _____

Instructions:

1. Cut out the envelope.
2. Fold the dotted lines and glue the sticks.
3. Write your message and seal the envelope.

cos.net.au | 1300 79 27 85 | education@cos.net.au

